



**DEPARTMENTAL DUTIES AND FUNDING (IF APPLICABLE)**

In the space provided below, indicate departmental duties or outside funding for each semester. Include the following information, using the abbreviations provided, for each semester:

- *Grant Support (GSR)*: grant title, funding agency, and supervisor’s name
- *Teaching Assistant (TA)*: course number(s) and instructor(s)
- *Course Instructor (CI)*: course number, enrollment and supervisor.
- *External Internship (EI)*: company name and supervisor’s name
- *Self-funding (SF)*

Include the calendar year next to program year in the first column.

Calendar Year	Fall Semester	Spring Semester	Summer Semester (if applicable)
1			
2			
3			
4			

**JOB INTERVIEWS / CONTINUED EDUCATION**

University/Company	Department	Date	Offer? (Y/N)
<b><i>Final Placement</i></b>			

**OTHER ACHIEVEMENT AND PROFESSIONAL DEVELOPMENT (IF ANY)**

1. *Attending academic conferences/workshops (list name and year, indicate if you give presentation/poster. Examples: JSM, ENAR, 3MT, GradExpo).*
2. *Attending other workshops/banquets related to professional development (list name and year. Examples: workshops for funding/job applications, ASA Pittsburgh chapter banquet).*
3. *Publications (title, year, journal, authors)*
4. *Fellowships (name, duration, amount, mentor if applicable)*
5. *Awards/ honors/media presence (name, year).*